



Bellarine Bayside Reception / Customer Service

Bellarine Bayside is seeking a highly motivated and enthusiastic person experienced in the area of reception and customer service to join our staff in the operation of caravan parks and foreshore management.

The successful applicant will be a team player and ideally have excellent written and oral communication skills, telephone, reception and customer service skills.

Experience utilizing RMS software or in the accommodation or hospitality industry would be a distinct advantage, but is not necessary.

The position is part time, working one or two days each week but full time over the Christmas holidays or while covering staff leave. Applicants must be prepared to work weekends. Ability to work alone independently and within a small team environment is essential.

For a position description please contact:

Bellarine Bayside
PO Box 40, Portarlington Vic 3223
Ph: 5259 2764

*Written applications only, by close of business
Friday 5 March 2010
Addressed to the Business Manager at the
above address*