

15 March 2023

**Present:** Dr Sandra Brizga, Helene Cameron, Richard Davies, Nicole Newman, Cam Quinten, Mel Rogers (Chair).

**Apologies:** John Hartigan, Greg Lewis, Sheena Walters.

Supported by Bellarine Bayside's Senior Management Team.

### **Chair's Welcome**

The Chair acknowledged the traditional custodians of the land on which the Committee members were meeting.

### **CEO's Organisational Report**

The CEO's Organisational Report was taken as read.

### **Matters for Decision**

#### **St Leonards Boat Ramp Upgrade – Construction Tender**

The Committee approved the tender evaluation recommendation to appoint the preferred tenderer, approved the expenditure (funded entirely by Better Boating Victoria) for the construction works of the St Leonards boat ramp jetty and authorised the CEO to approve the tender evaluation and award the tender, enter into contractual agreements with the preferred tenderer, enter into a funding agreement with Better Boating Victoria and manage cost variations within the CEO's delegation and the total approved budget.

#### **Fraud, Corruption and Other Losses Policy and Procedure**

The Chair explained that the RAF have reviewed this draft policy and procedure and have requested a review and update.

### **Matters for Discussion**

#### **Tariff Discussion Paper**

The Committee discussed the contents of the paper.

#### **Draft Festival and Events Policy**

The Committee reviewed the draft Festivals and Events Policy and provided feedback.

### **Matters for Information**

No matters for information.

### **February 2024 Finance Report**

The Committee noted the finance report for February 2024.



Mel Rogers  
Chair



Bruce Elliot  
CEO